



Children "R" Us

Learning Academy

1045 S Saticoy Ave, Ventura, CA 93004 Voice/Fax (805) 647-KIDS

"It's Better to Build Children Now, Than Repair Them Later"

"Drop off and Pick up Notice"

Dear Parents:

Morning Drop Off:

Circle time for all students **begin at 8:00 a.m.** We are asking that **students arrive to school before or by 8:00 a.m.** so not to miss the morning group or circle time lesson. This lesson is a very important part of your child's day. Class/curriculum time begins at 8:45 a.m. If your child misses circle time, please insure that he or she arrives to school between 8:40 a.m. and 8:45 a.m. for class time. Students arriving after 9:00 a.m. will not be accepted without a valid excuse.

Afternoon Transitional Pick Up:

During the time between 2:30 p.m. and 3:00 p.m., students are in transition from Nap Time to Diapering, Potty Training and Clean Up. Unless you have an emergency, please pick your child up at 3:00 p.m. or later to prevent program disruptions.

Evening Pick Up:

Children "R" Us will be reinforcing its **Late Pick Up Policy**. Children "R" Us' hours are from 6:30 a.m. to 6:00 p.m., Monday thru Friday. Reminding those who pick up after 6:00 p.m., there will be a late pick up fee; per our Late Pick Up Policy. **A charge of \$1 per minute, after 6:00 p.m.** Late fees will be billed and fees are due on Friday of the current week.

Please notify staff or administration for emergency pick up's or special appointments. Thank you for your understanding and thank you for choosing Children "R" Us as your child care and educational provider.

Child's Name

Parent's Signature

Date